DCED-CLGS-30 (9-09)

Received by DCED: Approved by DCED:

Department of Community & Economic Development Governor's Center for Local Government Services Commonwealth Keystone Building 400 North Street, 4th Floor

> Harrisburg, PA 17120-0225 Ph: 888-223-6837 | fax: 717-783-1402

# 2016 MUNICIPAL ANNUAL AUDIT AND FINANCIAL REPORT

460905 NEW HANOVER TWP, MONTGOMERY COUNTY



### **BALANCE SHEET**

DCED-CLGS-30 (09-09)

# NEW HANOVER TWP, MONTGOMERY County BALANCE SHEET

			Governme	ntal Funds		Proprieta	ry Funds	Fid. Fund	Account	Groups	Total
		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long Term Debt	Memorandum Only
A	Assets and Other Debits										
100-120	Cash and Investments	2,413,665	2,408,866	1,506,960		2,698,242		6,969,897			15,997,630
140-144	Tax Receivable										
121-129, 145-149	Accounts Receivable (excluding taxes)										
130.00	Due From Other Funds	253,864	5,617	58,941		39,938		123,037			481,397
131-139, 150-159	Other Current Assets										
160-169	Fixed Assets					36,907,053					36,907,053
180-189	Other Debits	242,288				179,460					421,748
Tota	al Assets and Other Debits	2,909,817	2,414,483	1,565,901		39,824,693		7,092,934			53,807,828

Lia	abilities and Other Credits							
210-229	Payroll Taxes and Other Payroll Withholdings							
200-209, 231-239	All Other Current Liabilities							
230.00	Due To Other Funds	201,973	17,612	310	253,923	7,579		481,397

TOTAL LIABILITIES AND FUND AND ACCOUNT GROUP EQUITY

## NEW HANOVER TWP, MONTGOMERY County BALANCE SHEET

December 31, 2016

			Governme	ntal Funds		Proprieta	ry Funds	Fid. Fund	Account	Account Groups	
		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long Term Debt	Memorandum Only
Lia	abilities and Other Credits										
260-269	Long-Term-Liabilities					4,384,000					4,384,000
240-259	Current Portion of Long-Term Debt and Other Credits					492,000		665,525			1,157,525
Total	Liabilities and Other Credits	201,973	17,612	310		5,129,923		673,104			6,022,922
Func	and Account Group Equity						,				
281-284	Contributed Capital										
290.00	Investment in General Fixed Assets										
270-289	Fund Balance / Retained Earnings on 12/31	2,707,844	2,396,871	1,565,591		34,694,770		6,419,830			47,784,906
291-299	Other Equity										
Tota	Il Fund and Account Group Equity	2,707,844	2,396,871	1,565,591		34,694,770		6,419,830			47,784,906

53,807,828

301.00

305.00

308.00

309.00

310.00

310.10 310.20

310.30

310.40

310.50 310.60

310.70 310.90

320-322

321.80

330-332 Fines and Forfeits

#### **NEW HANOVER TWP, MONTGOMERY County**

#### STATEMENT OF REVENUES AND EXPENDITURES

		Governmen	ntal Funds		Proprieta	ry Funds	Fiduciary Fund	Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only
<u>REVENUES</u>					-	-	•	
Taxes								
Real Estate Taxes	734,799	328,910	111,969					1,175,678
Occupation Taxes (levied under municipal code)								
Residence Taxes (levied by cities of the 3rd Class)								
Regional Asset District Sales Tax (Allegheny County municipalities only)								
Per Capita Taxes	38,884							38,884
Real Estate Transfer Taxes	421,490							421,490
Earned Income Taxes / Wage Taxes	1,811,033		538,691					2,349,724
Business Gross Receipts Taxes								
Occupation Taxes (levied under Act 511)								
Local Services Tax **	10,591							10,591
Amusement / Admission Taxes								
Mechanical Device Taxes								
Other Local Tax Enabling Act / Act 511 / Taxes								
Other:								
Total Taxes	3,016,797	328,910	650,660					3,996,367
	_							
Licenses and Permits								
All Other Licenses and Permits	9,310							9,310
Cable Television Franchise Fees	232,067							232,067
Total Licenses and Permits	241,377							241,377
	_							
Fines and Forfeits		,			<b>,</b>	<b>,</b>	1	
Fines and Forfeits	101,082							101,082
Total Fines and Forfeits	101,082							101,082

December 31, 2016

**Proprietary Funds** 

Fiduciary Fund

Total

**Governmental Funds** 

		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only
	<u>REVENUES</u>								
	Interest, Rents and Royalties								
341.00	Interest Earnings	26,468	18,206	6,048		9,143		509,484	569,349
342.00	Rents and Royalties		21,437	16,141					37,578
	Total Interest, Rents and Royalties	26,468	39,643	22,189		9,143		509,484	606,927
	Federal								
351.03	Highways and Streets								
351.09	Community Development								
351.00	All Other Federal Capital and Operating Grants								
352.01	National Forest								
352.00	All Other Federal Shared Revenue and Entitlements								
353.00	Federal Payments in Lieu of Taxes								
	Total Federal								
	State								
354.03	Highways and Streets								
354.09	Community Development								
354.15	Recycling / Act 101								
354.00	All Other State Capital and Operating Grants	18,467							18,467
355.01	Public Utility Realty Tax (PURTA)	3,981							3,981
355.02- 355.03	Motor Vehicle Fuel Tax (Liquid Fuels Tax) and State Road Turnback		434,574						434,574
355.04	Alcoholic Beverage Licenses	1,400							1,400
355.05	General Municipal Pension System State Aid	157,487							157,487
355.07	Foreign Fire Insurance Tax Distribution	83,006							83,006
355.08	Local Share Assessment/Gaming Proceeds								
355.09	Marcellus Shale Impact Fee Distribution								

December 31, 2016

**Governmental Funds** 

Special

**Proprietary Funds** 

Fiduciary Fund

Total

		General Fund	Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only
	REVENUES					•		•	
	State								
356.00	State Payments in Lieu of Taxes								
355.00	All Other State Shared Revenues and Entitlements	23,750	7,932						31,682
	Total State	288,091	442,506						730,597
	Local Government Units								
357.03	Highways and Streets								
357.00	All Other Local Governmental Units Capital and Operating Grants								
358.00	Local Government Unit Shared Payments for Contracted Intergovernmental Services								
359.00	Local Governmental Units and Authorities Payments in Lieu of Taxes								
	Total Local Government Units								
									_
	Charges for Service								
361.00	General Government	19,091							19,091
362.00	Public Safety	198,045							198,045
363.20	Parking								
363.00	All Other Charges for Highway & Street Services								
364.10	Wastewater / Sewage (including connection / tapping fees, sewer usage charges, reserve capacity fee, etc.)	585				1,826,493			1,827,078
364.30	Solid Waste Collection and Disposal Charge (trash)								
364.60	Host Municipality Benefit Fee for Solid Waste Facility								
364.00	All Other Charges for Sanitation Services								
365.00	Health								
366.00	Human Services								
367.00	Culture and Recreation		85,002						85,002
368.00	Airports								
			·					·	

#### **NEW HANOVER TWP, MONTGOMERY County** STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2016

**Proprietary Funds** 

Fiduciary Fund

Total

**Governmental Funds** 

		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only
	<u>REVENUES</u>		•			•			
	Charges for Service								
369.00	Bars								
370.00	Cemeteries								
372.00	Electric System								
373.00	Gas System								
374.00	Housing System								
375.00	Markets								
377.00	Transit Systems								
378.00	Water System								
379.00	All Other Charges for Service	19,772							19,772
	Total Charges for Service	237,493	85,002			1,826,493			2,148,988
	Unclassified Operating Revenues								
383.00	Special Assessments		266,537						266,537
386.00	Escheats (sale of personal property)								
387.00	Contributions and Donations from Private Sectors	800	3,697	108,859				46,456	159,812
388.00	Fiduciary Fund Pension Contributions							333,087	333,087
389.00	All Other Unclassified Operating Revenues	12,805	1,257					525	14,587
To	tal Unclassified Operating Revenues	13,605	271,491	108,859				380,068	774,023
	Other Financing Sources								
391.00	Proceeds of General Fixed Asset Disposition	17,389		2,260					19,649
392.00	Interfund Operating Transfers	9,395	19,558	19,000					47,953
393.00	Proceeds of General Long-Term Debt								
394.00	Proceeds of Short Term-Debt								

				Governmer	ntal Funds		Proprieta	ry Funds	Fiduciary Fund	Total
Security   Client   Content   Client   Client			General Fund	Revenue (Including State Liquid	Capital Projects	Debt Service	Enterprise			
Second   S		<u>REVENUES</u>								
Total Other Financing Sources   28,827   19,609   21,260		Other Financing Sources								
TOTAL REVENUES   3,953,740   1,187,161   802,968   1,835,636   889,552   8,669,057	395.00	Refunds of Prior Year Expenditures	2,043	51						2,094
Septemblitures   Sept		Total Other Financing Sources	28,827	19,609	21,260					69,696
Septemblitures   Sept										
General Government   General		TOTAL REVENUES	3,953,740	1,187,161	802,968		1,835,636		889,552	8,669,057
A00.00   Legislative (Governing) Body   31,347		<u>EXPENDITURES</u>								
A01.00   Executive (Manager or Mayor)   114,379		General Government								
Auditing Services / Financial Administration   90,958	400.00	Legislative (Governing) Body	31,347							31,347
403.00   Tax Collection	401.00	Executive (Manager or Mayor)	114,379							114,379
404.00   Solicitor / Legal Services   177,893   4,250   27,892   836   210,871     405.00   Secretary / Clerk   48,100   48,100   173,553   251,647     407.00   IT-Networking Services-Data Processing   15,528   10,985   26,513     408.00   Engineering Services   25,165   2,903   77,884   337   106,289     409.00   General Government Buildings and Plant   80,844   195,405   276,249     Total General Government   756,423   3,503   4,250   485,719   1,173   1,251,068     Fublic Safety   410.00   Police   1,435,211   1,435,211   1,435,211     411.00   Fire   115,838   210,062   4,800   4,800   4,800   4,800   4,800     42.00   Ambulance / Rescue   4,800   4,800   4,800   4,800   4,800   4,800     42.00   Ambulance / Rescue   4,800   4	402.00	Auditing Services / Financial Administration	90,958							90,958
A8,100   A	403.00	Tax Collection	94,715							94,715
406.00         Other General Government Administration         77,494         600         173,553         251,647           407.00         IT-Networking Services-Data Processing         15,528         10,985         26,513           408.00         Engineering Services         25,165         2,903         77,884         337         106,289           409.00         General Government Buildings and Plant         80,844         195,405         276,249           Total General Government         756,423         3,503         4,250         485,719         1,173         1,251,068           Public Safety           410.00         Police         1,435,211         1,435,211         1,435,211           411.00         Fire         115,838         210,062         1,800         325,900           412.00         Ambulance / Rescue         4,800         4,800         4,800         4,800	404.00	Solicitor / Legal Services	177,893		4,250		27,892		836	210,871
407.00   IT-Networking Services-Data Processing   15,528   10,985   26,513	405.00	Secretary / Clerk	48,100							48,100
408.00   Engineering Services   25,165   2,903   77,884   337   106,289     409.00   General Government Buildings and Plant   80,844   195,405   276,249     Total General Government   756,423   3,503   4,250   485,719   1,173   1,251,068      Public Safety   410.00   Police   1,435,211   1,435,211   1,435,211     411.00   Fire   115,838   210,062   325,900     412.00   Ambulance / Rescue   4,800   4,800   4,800   4,800   4,800   4,800   4,800     408.00   77,884   337   106,289   106,289     409.00   485,719   1,173   1,251,068     409.00   485,719   1,435,211     411.00   Fire   115,838   210,062   325,900     412.00   Ambulance / Rescue   4,800   4,800   4,800   4,800     412.00   412.00   412.00   412.00     412.00   412.00   412.00   412.00     413.00   412.00   412.00   412.00     414.00   412.00   412.00   412.00     415.00   412.00   412.00   412.00     415.00   412.00   412.00   412.00     415.00   412.00   412.00     415.00   412.00   412.00     415.00   412.00   412.00     415.00   412.00   412.00     415.00   412.00   412.00     416.00   412.00   412.00     417.00   412.00   412.00     418.00   412.00     419.00   4	406.00	Other General Government Administration	77,494	600			173,553			251,647
409.00   General Government Buildings and Plant   80,844   195,405   276,249	407.00	IT-Networking Services-Data Processing	15,528				10,985			26,513
Total General Government   756,423   3,503   4,250   485,719   1,173   1,251,068	408.00	Engineering Services	25,165	2,903			77,884		337	106,289
Public Safety           410.00 Police         1,435,211         1,435,211           411.00 Fire         115,838         210,062         325,900           412.00 Ambulance / Rescue         4,800         4,800	409.00	General Government Buildings and Plant	80,844				195,405			276,249
410.00 Police       1,435,211       1,435,211         411.00 Fire       115,838 210,062       325,900         412.00 Ambulance / Rescue       4,800       4,800		Total General Government	756,423	3,503	4,250		485,719		1,173	1,251,068
410.00 Police       1,435,211       1,435,211         411.00 Fire       115,838 210,062       325,900         412.00 Ambulance / Rescue       4,800       4,800				-	-					
411.00 Fire       115,838       210,062       325,900         412.00 Ambulance / Rescue       4,800       4,800       4,800		Public Safety								
412.00 Ambulance / Rescue 4,800 4,800	410.00	Police	1,435,211							1,435,211
	411.00	Fire	115,838	210,062						325,900
413.00 UCC and Code Enforcement 199,907 199,907	412.00	Ambulance / Rescue	4,800							4,800
	413.00	UCC and Code Enforcement	199,907							199,907

December 31, 2016

**Proprietary Funds** 

Fiduciary Fund

Total

**Governmental Funds** 

Special

		General Fund	Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only
	<b>EXPENDITURES</b>							•	•
	Public Safety								
414.00	Planning and Zoning	230,872							230,872
415.00	Emergency Management and Communications	234							234
416.00	Militia and Armories								
417.00	Examination of Licensed Occupations								
418.00	Public Scales (weights and measures)								
419.00	Other Public Safety								
	Total Public Safety	1,986,862	210,062						2,196,924
			-						
	Health and Human Services							_	
420.00- 425.00	Health and Human Services								
	Total Health and Human Services								
	Public Works - Sanitation								
426.00	Recycling Collection and Disposal	7,000							7,000
427.00	Solid Waste Collection and Disposal (garbage)								
428.00	Weed Control								
429.00	Wastewater / Sewage Treatment and Collection					1,370,773			1,370,773
	Total Public Works - Sanitation	7,000				1,370,773			1,377,773
		_							
Р	ublic Works - Highways and Streets								
430.00	General Services - Administration	582,961	185	162,351					745,497
431.00	Cleaning of Streets and Gutters								
432.00	Winter Maintenance – Snow Removal	4,892	32,186						37,078
433.00	Traffic Control Devices	1,037	35,717						36,754
434.00	Street Lighting	13,384							13,384

December 31, 2016

**Proprietary Funds** 

Fiduciary Fund

Total

**Governmental Funds** 

		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only
	<u>EXPENDITURES</u>	_	•				-	-	
Р	ublic Works - Highways and Streets								
435.00	Sidewalks and Crosswalks								
436.00	Storm Sewers and Drains								
437.00	Repairs of Tools and Machinery	74,897							74,897
438.00	Maintenance and Repairs of Roads and Bridges	5,281	127,715						132,996
439.00	Highway Construction and Rebuilding Projects	338,944	219,843						558,787
Tota	l Public Works - Highways and Streets	1,021,396	415,646	162,351					1,599,393
440.00	Other Public Works Enterprises						Γ	Γ	
	Airports								
441.00	Cemeteries								
442.00	Electric System								
	Gas System  Markets								
	Parking								
446.00	Storm Water and Flood Control								
447.00	Transit System								
	Water System								
	Water Transport and Terminals								
	otal Other Public Works Enterprises								
•							<u> </u>	<u> </u>	
	Culture and Recreation	]							
451.00	Culture-Recreation Administration		65,375						65,375
452.00	Participant Recreation		30,703						30,703
453.00	Spectator Recreation								
454.00	Parks	29,870	71,887						101,757

December 31, 2016

**Proprietary Funds** 

Fiduciary Fund

Total

**Governmental Funds** 

Special Revenue

		General Fund	Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only
	<u>EXPENDITURES</u>								
	Culture and Recreation								
455.00	Shade Trees								
456.00	Libraries	3,000							3,000
457.00	Civil and Military Celebrations								
458.00	Senior Citizens' Centers								
459.00	All Other Culture and Recreation	3,150	42,806						45,956
	Total Culture and Recreation	36,020	210,771						246,791
									_
	Community Development								
461.00	Conservation of Natural Resources								
462.00	Community Development and Housing								
463.00	Economic Development								
464.00	Economic Opportunity								
465-469	All Other Community Development								
	Total Community Development								
	Debt Service								
471.00	Debt Principal (short-term and long-term)			1,363,275					1,363,275
472.00	Debt Interest (short-term and long-term)			46,733		110,066			156,799
475.00	Fiscal Agent Fees								
	Total Debt Service			1,410,008		110,066			1,520,074
Emplo	yer Paid Benefits and Withholding Items								
481.00	Employer Paid Withholding Taxes and Unemployment Compensation								
482.00	Judgments and Losses								
483.00	Pension / Retirement Fund Contributions	286,215	9,918			36,954			333,087

			Governme	ntal Funds		Proprieta	ry Funds	Fiduciary Fund	Total
		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only
	<u>EXPENDITURES</u>								
Emplo	yer Paid Benefits and Withholding Items								
484.00	Worker Compensation Insurance								
487.00	Other Group Insurance Benefits								
Total E	Employer Paid Benefits and Withholding Items	286,215	9,918			36,954			333,087
	Insurance					1			
486.00	Insurance, Casualty, and Surety	65,155				22,643			87,798
	Total Insurance	65,155				22,643			87,798
U	nclassified Operating Expenditures								
488.00	Fiduciary Fund Benefits and Refunds Paid							180,525	180,525
489.00	All Other Unclassified Expenditures	669	2,000					50,912	53,581
Tota	l Unclassified Operating Expenditures	669	2,000					231,437	234,106
	Other Financing Uses								
491.00	Refund of Prior Year Revenues	20,452	2,502	851		21,080			44,885
492.00	Interfund Operating Transfers	38,558		9,395					47,953
493.00	All Other Financing Uses								
	Total Other Financing Uses	59,010	2,502	10,246		21,080			92,838
	TOTAL EXPENDITURES	4,218,750	854,402	1,586,855		2,047,235		232,610	8,939,852
EXCE	SS/DEFICIT OF REVENUES OVER EXPENDITURES	-265,010	332,759	-783,887		-211,599		656,942	-270,795

#### NEW HANOVER TWP December 31, 2016

#### **DEBT STATEMENT**

Outstanding

Beginning of

Year (1)

Principal

Incurred

This Year

Principal

Paid This

Year

**Current Year** 

Accretion on

**Compound Interest** 

Bonds

**Outstanding at** 

Year End (1)

Total

Balance

5,722,442

Plus (less)

Unamortized

Premium

(Discount)

ΛI	ITST	-Δ	NIDI	NC	RO	NDS	וח	นกา	res

Purpose

Bond (B)

Capital Lease (C) Lease Rental (L)

Note (N)

Issue Year

(уууу)

Maturity

Year

(уууу)

Listed below are all currently outstanding bond and note issues according to our files, excluding bond issues redeemed or refunded and defeased. Please show the principal payments and make any other necessary corrections and additions.

Original

Amount of

Issue

Net debt

General Obligation Bonds and Notes	General Obligation Bonds and Notes										
Capital Acquisition	Note	2011	2031	3,000,000	2,209,717	0	1,363,275		846,442		846,442
Revenue Bonds and Notes	nd Notes										
Capital Construction	Note	1998	2027	7,500,000	4,188,000	0	344,000		3,844,000		3,844,000
Capital Construction	Note	2002	2023	2,500,000	1,171,000	0	139,000		1,032,000		1,032,000
Lease Rental Debt											
Other											
(1) - excludes unamortized premium/discount  Total bonds and notes outstanding  5,722,442											
Capitalized lease obligations 0											

#### **NEW HANOVER TWP, MONTGOMERY County**

### **STATEMENT OF CAPITAL EXPENDITURES**

December 31, 2016

Category	Capital Purchases	Capital Construction	Total
Community Development			
Electric			
Fire			
Gas System			
General Government		19,310	19,310
Health			
Housing			
Libraries			
Mass Transit			
Parks	12,953		12,953
Police	17,977		17,977
Recreation			
Sewer	19,031	72,089	91,120
Solid Waste			
Streets / Highways	162,351	558,787	721,138
Water			
Other: GARAGE DOORS	14,028		14,028
TOTAL CAPITAL EXPENDITURES	226,340	650,186	876,526

#### **EMPLOYEE COMPENSATION**

Total salaries, wages, commissions, etc. paid this year (including all employees and elected officials)

2,022,449

Signed:

#### **ELECTED CONTROLLER'S/AUDITOR'S CERTIFIED OPINION**

To the: Governing Body of the Municipality President Judge of the Court of Common Pleas Secretary of the Department of Community & Economic Development I/We, the undersigned, the duly elected (or appointed replacement), qualified, and Acting Controller/Auditors of the NEW HANOVER TWP have audited, adjusted and settled the various funds and account groups of the NEW HANOVER TWP for the year ended December 31, 2016. My/Our audit, adjustment and settlement was made in accordance with law rather than with generally accepted auditing standards (PLEASE CROSS OUT ONLY IF ON MODIFIED ACCRUAL/ACCRUAL BASIS) This municipality's policy is to prepare its financial statements on the basis of cash receipts and disbursements; consequently, certain revenues and the related assets are recognized when received rather than when earned, and certain expenditures or expenses are recognized when paid rather than when a liability is incurred. Accordingly, the accompanying financial statements are not intended to present the financial position and results of operations of this municipality in conformity with generally accepted accounting principles. These financial statements do not include all of the disclosures required by generally accepted accounting principles. In my/our opinion, the aforementioned financial statements present the financial position of the various funds and account groups of the municipality of NEW HANOVER TWP for the year ended December 31, 2016, and the results of operations of such funds in accordance with the law. SIGNATURE AND VERIFICATION Signed: Subscribed and sworn to before me this 1 day of January, 1. SEAL

Witness (Controller)/Auditor (Auditors)

December 31, 2016

### **NOTES / COMMENTS**